

IMPORTANT: READ THESE INSTRUCTIONS PRIOR TO COMPLETING RETURN

Note: The total units for reporting period should be completed as follows: For units rented on a daily basis, report the average number of units rented per day during the reporting period (for example, 450 single rented units in a 30 day period is 15 total units). The term "noncompliant filing event" (NCE) is used to describe a late, underpaid or delinquent filing.

1. **GROSS RENTAL RECEIPTS:** Enter the total amount of short term/transient rentals for the reporting period.
2. **EXEMPT RENTAL RECEIPTS:** Enter any rental exempt from the Tourist Development Tax (TDT) (F.S. 212.03).
3. **TAXABLE RENTAL RECEIPTS:** Enter amount of taxable rentals (line 1, minus (-) line 2).
4. **TOTAL TAX COLLECTED:** Enter the total of TDT collected, 5% of taxable receipts.
5. **ADJUSTMENTS:** Over/under payments. •
6. **TOTAL TAX DUE:** Enter the total of line 4, minus (-) line 5.
7. **LESS - COLLECTION ALLOWANCE:** Enter 2.5% of the first \$1200.00 (maximum \$30.00) taxes due (line 6) ONLY if this return is filed within 20 days from the last day of the reporting month. Late submission, tax underpayment, and/or the omission of the collection allowance result in forfeiture of allowance.
8. **PENALTY:** Monthly Filers-Two or more NCE's in previous 12 months, the taxpayer will be liable for \$50 penalty including loss of collection allowance. Quarterly Filers-One or more NCE's in previous 12 months, the taxpayer will be liable for \$50 penalty including loss of collection allowance. Semi-Annual and Annual Filers- Taxpayers will be charged 10% of the delinquent tax capped at 50% of tax due.
9. **INTEREST:** Will accumulate on the outstanding tax due on a daily basis at a rate to be determined by F.S. 213.234, from the delinquent date until paid in full.
10. **REGISTRATION FEE:** Registration fee of \$5.00 when applying for a TDT account number.
11. **PRIOR OUTSTANDING & INTEREST OR CREDITS:** Enter amount of liability or credits issued by the Clerk of Circuit Court, if either is applicable.
12. **TOTAL AMOUNT DUE:** Enter the total of line 6, minus (-) line 7, plus (+) lines 8, 9, 10, and 11.

- This amount will be determined by the Finance Department on a form to be completed and returned within 10 days.

If you have any questions on the completion and submission of this form, please contact the Finance Department at (352) 540-6518.

Hernando County Tourist Development Tax

Reporting

Tax Return Coupon

TAX COLLECTED

Period: _____

Tax Return Delinquent After: _____

Tax No:

Telephone No:

Name/Address:

1. Gross Rental Receipts:	
2. Exempt Rental Receipts:	
3. Taxable Rental Receipts:	
4. Total Tax Collected:	
5. Adjustments:	
6. Total Tax Due:	
7. Less - Collection Allowance:	
8. Plus - Penalty:	
9. Plus - Interest:	
10. Registration Fee:	
11. Prior Outstanding & Interest or Credits:	
12. Total Amount Due:	

Coupon must be submitted even if no tax is due.

Changes to preprinted information should be reflected directly on coupon.
This is subject to audit by the Hernando County Clerk of Circuit Court.

MAKE CHECKS PAYABLE TO:

BOARD OF COUNTY COMMISSIONERS
20 N. MAIN ST. ROOM 230
BROOKSVILLE, FL 34601-2800

Signature: _____

Keep this copy

Hernando County Tourist Development Tax

Reporting

Tax Return Coupon

TAX COLLECTED

Period: _____

Tax Return Delinquent After: _____

Tax No:

Telephone No:

Name/Address:

1. Gross Rental Receipts:	
2. Exempt Rental Receipts:	
3. Taxable Rental Receipts:	
4. Total Tax Collected:	
5. Adjustments:	
6. Total Tax Due:	
7. Less - Collection Allowance:	
8. Plus - Penalty:	
9. Plus - Interest:	
10. Registration Fee:	
11. Prior Outstanding & Interest or Credits:	
12. Total Amount Due:	

Coupon must be submitted even if no tax is due.

MAKE CHECKS PAYABLE TO:

BOARD OF COUNTY COMMISSIONERS
20 N. MAIN ST. ROOM 230
BROOKSVILLE, FL 34601-2800

Submit this copy with payment - Rm 230

Signature: _____